

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, December 12, 2022 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Todd Herring	Commissioner Prec. 4
Karren Winter	County Clerk

Jack Curd	Sheriff
Patricia Vieth	Treasurer
Paul O. Wylie, Jr.	Auditor
David Levy	County Attorney
Nita Lewis	Court Coordinator

via telephone

Nathan Lawson with Archer County News

CALL TO ORDER

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

Items #3 and #5 were removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Pat Martin, III discussed the WIC Building had a leak last week. Martin reported that Service Master Cleaned the building.

Pat Martin, III reported that there was another leak in the hot water line of the Annex. Martin reported that the hot water line had been replaced and the cold water line would be replaced as soon as the parts were in.

Todd Herring reminded the Court of the Holliday Senior Citizens Christmas lunch would be Thursday, December 15, 2022.

Patricia Vieth thanked the court for fixing the lights and plugs around the Courthouse, and the inmates for putting up Christmas decorations.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health; County Extension.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Todd Herring and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed.**

4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Education Certificates: **Patricia Vieth; Diana Patterson.** Voting yes 1-2-3-4-Judge

Diana Patterson Court Security #10999
Patricia Vieth 2022 Certificate of Compliance

5. Approve Publisher’s Certificates. **Removed.**

6. Approve Minutes from previous month – November, 2022.

ORDER TO APPROVE MINUTES

The motion was made by Todd Herring and seconded by Pat Martin, III to approve the minutes for November, 2022. Voting yes 1-2-3-4-Judge

7. Consider and/or approve Elected Officials’ Surety Bonds.

ORDER TO APPROVE BONDS

The motion was made by Randy Jackson and seconded by Todd Herring to approve Elected Officials Surety Bonds. Voting yes 1-2-3-4-Judge

Randall C. Jackson	County Judge	\$ 100,000.00
Lori Rutledge	District Clerk	\$ 100,000.00
Karren Winter	County Clerk	\$ 50,000.00
Patricia Vieth	Treasurer	\$ 30,000.00
Darin Wolf	Commissioner Precinct 2	\$ 3,000.00
L. Todd Herring	Commissioner Precinct 4	\$ 3,000.00
R. Joe Aulds	Justice of the Peace, Precinct 1	\$ 10,000.00
Carson Scarbrough	Justice of the Peace, Precinct 2	\$ 10,000.00
Robert Shawver	Justice of the Peace, Precinct 3	\$ 10,000.00
Wayne Lindemann	Justice of the Peace, Precinct 4	\$ 10,000.00

8. Consider and/or take action on Employee Incentives.

ORDER TO APPROVE INCENTIVES

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to approve employee incentives in the amount of \$700.00 for full time employees and \$350.00 for regular part time employees. Voting yes 1-2-3-4-Judge

9. Consider and/or take action on Health Savings Accounts for employees who have Health coverage through the County Plan.

ORDER TO APPROVE HEALTH SAVINGS ACCOUNTS

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve payment into the employees’ Health Savings Accounts in the amount of \$3,000.00 per employee and elected official. Employees that have been with the County less than six months is prorated at \$250.00 per month for the first six months. Voting yes 1-2-3-4-Judge

10. Consider and/or approve 2023 Holiday Closing Schedule.

ORDER TO APPROVE HOLIDAY SCHEDULE

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve 2023 Holiday Closing Schedule. Voting yes 1-2-3-4-Judge

CALENDAR YEAR 2023 HOLIDAY CLOSINGS

Monday	January 2	New Year's Day
Monday	February 20	President's Day
Friday	April 7	Good Friday
Monday	May 29	Memorial Day
Tuesday	July 4	Independence Day
Monday	September 4	Labor Day
Monday	October 9	Columbus Day
Friday	November 10	Veteran's Day
Thur/Fri	November 23&24	Thanksgiving
Mon/Tue	December 25&26	Christmas

11. Consider and/or take action on selling a Sheriff's Office vehicle to the Archer County Sheriff's Office Commissary Fund. **Jack Curd discussed the number of transports to MHMR his department makes a week. Curd requested to use the commissary fund to purchase a Tahoe that is coming off the lease rotation and asking the County to cover the insurance for the vehicle. Paul O. Wylie, Jr. questioned the process of using the commissary fund.**

ORDER TO TABLE SELLING VEHICLE

The motion was made by Randy Jackson and seconded by Wade Scarbrough to table approving the selling of a Sheriff's Department vehicle to the Archer County Sheriff's commissary. Voting yes 1-2-3-4-Judge

12. Consider and/or take action to solicit bids for the sale of items below:
2005 Freightliner & 2006 CPS Trailer.

ORDER TO ADVERTISE FOR BIDS

The motion was made by Wade Scarbrough and seconded by Todd Herring to advertise for bids on a 2005 Freightliner & a 2006 CPS Trailer for Monday, January 9, 2023 at 10:00 a.m. Voting yes 1-2-3-4-Judge

13. Consider and/or take action to declare Tires & Rims from Precinct 4 as Surplus and solicit sealed bids for the sale of Tires & Rims.

ORDER TO DECLARE SURPLUS AND ADVERTISE FOR BIDS

The motion was made by Todd Herring and seconded by Wade Scarbrough to declare Precinct 4 tires and rims surplus and to advertise for bids on Monday, January 9, 2023 at 10:00 a.m. with a minimum of \$50.00 per item. Voting yes 1-2-3-4-Judge

14. Consider and/or take action to Amend the "Archer County Right-of-way Ordinance".

Section 3: Culvert and Entry Applications and Regulations

Sub-Section 3.03: Culvert Length and Dimensions

Wade Scarbrough discussed having home owners put in any size culvert.

ORDER TO AMEND ORDINANCE

The motion was made by Wade Scarbrough and seconded by Darin Wolf to amend the Archer County Right-of-way Ordinance Section 3 and Sub-Section 3.03. Voting yes 1-2-3-4-Judge

Having no further business to consider, the Court adjourned at 10:46 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk